

# Banknotes

## Letter from the Editor

This abbreviated issue of *Banknotes* marks the beginning of a new release date for the periodical. *Banknotes* will now be distributed the first week of each month, rather than at mid-month. The decision to change the release date was made to better fit the schedules of everyone involved in the publication process.

I would like to take this opportunity to thank everyone who submits information to be published in *Banknotes*. We have "reporters" in each area of the bank, so if you have something you want to contribute to the newsletter, feel free to give it to any one of the following people or me. I am located in the Marketing area on the 13th floor of the main bank building.

REPORTER	DEPARTMENT	TELEPHONE
Wanda Burnette	Northwest Hills	346-9100
Bobby Campbell	Parking Garage	4652
Jan Carrington	Credit Analysis	4632
Cassandra Falk	Corporate Services	4438
Lynn Ferguson	Teller Operations	4596
Lynn Gipson	Finance	4461
Bea Good	Safekeeping	4609
Carolyn Hand	Trust	4805
Brenda Howard	Investments	4488
Mary Ann Kridler	Human Resources	4391
Marilyn Leuty	Teller Administration	4752
Melissa Pope	Northwest Hills	346-9100
Yvonne Pearson	Commercial Lending	4858
Suzanne Peschke	Bookkeeping	4526
Evan Rae	Auditing	4431
Annette Ruback	Item Processing	4317
Fred Russ	Mail Room	4600
Becky Stento	Retail Banking	4573

I hope you enjoy *Banknotes* and encourage you to help make it informative, interesting, and fun to read. I am open to your suggestions—please call me at extension 4699 if you have some new ideas.

*Janet Waldeier*

## ATTENTION CALLING OFFICERS

**D**o you have trouble finding time to write your Call Reports? Do you find yourself scrambling at the end of each quarter trying to report enough calls and sales to meet your goals? If so, Word Processing has a deal for you!

How about dictating your Call Reports and letting Word Processing transcribe them for you? You can do this two ways:

- by calling the dictation line in Word Processing, extension 4582 if you are inside the bank or 473-4582 if you are outside the bank, or
- by dictating your Call Reports on a hand-held recorder and forwarding the tape to Word Processing on the 13th floor of the main bank building.

**W**e will transcribe the reports directly onto actual Call Report forms and return them to you for your review. Call Reports will be handled on an "in-today, out-tomorrow" basis. If you have any questions about this service or anything else Word Processing can do for you, please call **Janet Waldeier** at extension 4699. We're here to help you and your secretaries!

## Attention AIB Students

In order to receive Austin Community College credit for AIB courses, ACC enrollment requirements must be met. Your records must be clear and complete prior to enrollment for the spring semester. You do not have to meet ACC requirements, however, for AIB credit only.

Please call the ACC Admissions and Records Office (483-7643 or 483-7506) no later than November 30 to verify your enrollment status.

## Van Stone Addresses Students at Leadership Seminar

On October 24, **Don Van Stone**, chairman and CEO of First City, Texas – Austin, delivered the welcome speech to 150 McCallum High School students at a Leadership Seminar sponsored by First City, Texas – Austin. The one-day seminar was designed to instruct students in the basic leadership skills of group problem solving and the interpersonal management skills of effective listening. Mr. Van Stone emphasized in his speech the importance of students becoming leaders and followers, and stressed the importance of knowing when to be a leader and when to be a follower.

Submitted by **Bobbie Collins**, Marketing



## FlexPlus Open Enrollment

FlexPlus open enrollment begins November 1 and runs through November 22, 1989. This is your opportunity to reevaluate your personal benefits needs for the calendar year 1990 and to select those benefits which are best for you and your family.

Details of our benefits plans are in the Summary Plan Description which was issued to you. Please refer to it to help you re-enroll. We have also provided you with an enrollment kit with instructions on form completion.

During this year's open enrollment, you will also have an opportunity to elect a new product: universal life insurance. We have provided you with an enrollment kit with information and

instructions. Special sessions will be held to further explain universal life insurance. Attendance at these sessions is voluntary and is not a requirement for electing the coverage. Sessions are scheduled for Tuesday, November 7, and Wednesday, November 8, at 8:30 a.m. and 4:00 p.m. both days. The location is the ninth floor training room, First City Centre.

Representatives from our two HMOs, Texas Health Plan and PruCare, will also be in the training room on November 8 from 3:00 to 5:00 p.m. Come by to see them if you have medical insurance questions.

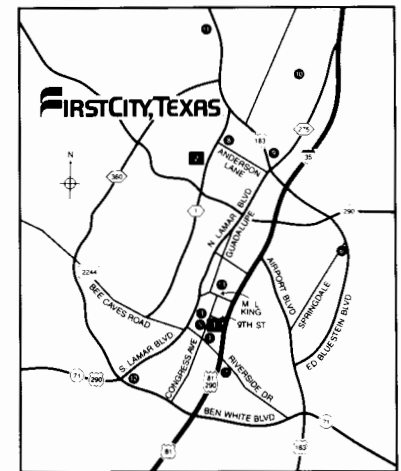
All forms are due in Human Resources no later than noon on November 22. You will receive a confirmation letter acknowledging your benefit selections.

## New ATM Charges

As a reminder, new ATM service charges went into effect August 16, 1989:

**Foreign ATMs (non-FirstNet) . . . .**  
**\$1.00 per withdrawal**  
**.75 per balance inquiry**

The new service charge structure applies to all employees and customers. Keep in mind, however, that unlimited withdrawals and inquiries can be made free of charge at FirstNet and Point-of-Sale terminals. There is also a terminal at Southwest National Bank on William Cannon that has been designated as a First City terminal.



## NOVEMBER/DECEMBER BIRTHDAYS

Alleen Muenzler	11- 1	Alan Noel	11-20
Fred Nollen	11- 1	Janice Ross	11-20
Kathy Taylor	11- 4	Laurie Daniels	11-21
Nyla Revell	11- 6	Ralph Poehl	11-21
Annie Lujan	11- 7	DeeAnn Weinheimer	11-21
Ethel Banks	11- 9	Patricia Boone	11-22
Jim Greenwood	11-10	Mary Rutherford	11-23
Sharon Taylor	11-10	David Stewart	11-25
Kaye Beck	11-12	Roger Wieland	11-25
Melissa Dailey	11-12	Melba Matthews	11-26
Doug Danforth	11-12	Helen Mendoza	11-26
Stace Alexander	11-14	Molly Deleza	11-28
Linette Collins	11-14	Lyn Ferguson	11-29
Robert Hearn	11-14	Michelle Worthy	11-29
Raoul Mann	11-14	Nancy Haffelder	11-30
Gordon May	11-17	Shanna Butterfield	12- 3
Cherie Youngblood	11-17	Ken Gates	12- 3
Lewis Gillett	11-18	Jeanna Perez	12- 3
Carolyn Hand	11-18	Tina Burgess	12- 4
Eric Hansen	11-18	Nancy Gunn	12- 4
		Rebecca Salisbury	12- 5
		Kit Haley	12- 6
		Paulette Wilson	12- 6
		Tom Hrin	12- 7
		Dee Sowards	12- 8

## Employees in the News

When you're looking for **Sharon Adamcik's** (Marketing) name in our employee listing and don't see it, that's because she has a new last name. On Saturday, August 5, Sharon became the bride of Douglas Reid. The couple spent their honeymoon along the Gulf Coast deep-sea fishing. Congratulations!

**Judy Larson** is leaving Northwest Hills to be closer to her home. She has

been Dan Kline's and Darrell Sander's secretary for two years. They really hate to see her go! She will be missed by all.

Many of you may remember **Karen Ponish** (now Mitchell) who left First City to help run the Mitchell family ranch in New Mexico. Karen and Tom report that they have a new ranch hand: Lisa Elizabeth was born October 4 in Amarillo. She weighed 7 lbs. and was 18 inches long.

## Employee Referral Award Update

**Sara Zamora . . . . . \$150**  
**Wiley Hopkins . . . . . \$300**

**Banknotes**  
 Published by the  
**Marketing Division**  
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**Janne Ingram, Editorial Assistant**  
**Sheila Slagel, Editorial Assistant**  
 473-4699

Information to be printed in this publication must be submitted by the 15th day of each month.

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 is an  
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